

# ENTERPRISE INTERNSHIP



Work with us to help unlock enterprise; allowing more people to create their own start-up businesses.

**Location:** Southern England.

**Position Type:** Enterprise Internship

**Closing date for applications:** Wednesday 7th Sept 2016

**Salary:** £7.20/hour

Enterprise CUBE is a dynamic and innovative social enterprise. We work to find ways to unlock enterprise and its potential; allowing more people to create their own start-up businesses and benefit from enterprise in their communities. You would be joining us at a very exciting time, in a challenging role with lots of potential to grow with us.

## About Enterprise CUBE

Enterprise CUBE works to help disadvantaged people, particularly the unemployed, to use their skills and passion to start their own businesses. For many people this can offer a rewarding career and a route out of hardship. We believe in 'Business for Everyone,' so all of our support is designed to be straight forward, practical and easy to use.

## About this role

This is a really exciting opportunity to gain experience of start-up business, social enterprise, working in disadvantaged communities and delivering innovative training programmes.

You will contribute significantly to our Strive programme and will be involved in running our flagship courses. You will work alongside our directors across four of five different communities spread over Southern England (travel paid).

As you'll be joining a fast growing social enterprise, you'll be involved in every part of the business, so we'll ask you to be as flexible and enthusiastic as we are. During your 12 week internship, you'll be given real responsibility and will support on projects critical to the organisation and to the lives of the people we help.

One of the exciting projects you'll be helping to deliver and support will be our Strive business start-up workshops, helping disadvantaged entrepreneurs create their own businesses. Another key part of your role will be supporting the community of start-ups, as they go on from our training programme to the first stages of starting up their new businesses.

As we grow, there may be future career opportunities with Enterprise CUBE.

## Location

Various location across Southern England, with some home working.

## Enterprise CUBE CIC

Registered Address:  
73 Park Lane  
Croydon, CR0 1JG

web: [www.enterprisecube.org](http://www.enterprisecube.org)  
email: [info@enterprisecube.org](mailto:info@enterprisecube.org)  
Company Number: 08333228  
VAT : 169947932





## Reporting to

Director.

## Hours

This internship will last 12 weeks and is a full time position (37.5 hours/week).

## About our internship scheme

Every member of the CUBE team is highly valued for the skills and energy they bring to our work. We are a small but very dedicated team and we hope to provide you with an insight into the daily workings of a growing grassroots social enterprise. The successful candidate will have unique access to our business start-up support.

Your role as an intern will help make a great contribution to the work of Enterprise CUBE. As you will support specific projects, you will have a real responsibility and a place in our team, bringing some of your own skills and experience to the role. Therefore, you'll finish the internship having learnt a lot, and with a significantly enhanced CV.

## What we are looking for

We are looking for someone who can see the potential in people and you will need to have great communication skills. We keep the beneficiary at the heart of what we do, working to understand their needs and the difference we make, so it's key to be able to communicate well at many levels.

We are also looking for:

- A graduate or someone who has first-hand experience of working in start-ups.
- Someone who is able to speak and write clearly and simply.
- Someone experienced with Microsoft Office Package.
- Someone enthusiastic about helping people.
- Someone interested in using their own skills to help us - be that video marketing, social media, powerpoint...
- Someone interested in being part of a fun, dynamic and fast paced organisation.

We're a laidback, but hardworking team, so if you want to make a difference without wearing a suit, you'll fit in here!

## Deadline

Application Deadline: Wednesday 7th Sept 2016

Interview Dates: TBC

Start Date: Monday 26th September

## How to apply:

Please send cover letter and CV to [info@enterprisecube.org](mailto:info@enterprisecube.org).

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